

<p style="text-align: center;">Deerfield Community School District 300 Simonson Boulevard Deerfield, WI 53531</p>
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Board of Education
Regular Meeting
Board Room
January 19, 2009
6:30 pm

BOE Present: Bush, Cwik, Fischer, Page, Poirier
BOE Absent: Mack, Winkler

Administration Present: Becker, Callahan, Jensen, Stenroos, Treuden
Administration Absent:

Others Present: Jessica Carlson, Dave Lemke, Brad Schenkel

1. Call to Order

Meeting called to order by President, Tom Bush at 6:30 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Fischer, Page, Poirier.

3. Proof of Posting

Michelle Jensen presented proof of posting of the Meeting Agenda on January 12, 2009 and amended Agenda on January 14, 2009.

4. Approval of Agenda

Motion by Poirier/Fischer to approve the January 19, 2009 amended agenda as posted. Carried 5-0.

5. Approval of Minutes

Motion by Cwik/Fischer to approve the minutes of the Regular and Executive Meetings on December 15, 2008. Carried 4-0, 1 abstention.

6. Treasurer's Report: Financial reports presented by Doreen Treuden. Motion by Poirier/Page to approve November reconciliation report.

A roll call vote was taken to approve the current expenditures. Carried 5-0.

7. Public Input: No input at this time.

8. Student Council Report: Aubrey Rohner reported that the Student Council and CMCA are sponsoring a Winter Spirit Week, which will include dress-up days, lunch time activities and a

dance on December 31st. The council is working on a proposal to request the use of mp3 players during lunch and study hall. Student Council will sponsor a Blood Drive in May.

9. COMMITTEE REPORTS

Legislative Report/Discussion: No discussion.

Policy Committee Report/Discussion: Will discuss items under New and Old Business.

Extra Curricular Committee Report: John and Jeff gave an update on joining the Capitol Conference. The Capitol Conference would like a letter of intent from the board by the May meeting if Deerfield wishes to pursue this move.

Finance Committee Report: Chuck Poirier shared the information regarding the plumbing RFP's which will be discussed under new business. Two way radios were purchased as part of the safety plan, reconciliations were reviewed for prior month, beginning talks regarding the 2009-2010 budget, and allocations to be made for custodial wages under Fund 50.

Facilities Committee Report: Tom Bush shared that the committee discussed potential costs and planning for the track and field expense, roof expense and plumbing projects. Discussions will continue as the projects progress. Discussion of security camera options and the COPS grant which could provide additional funding for school security.

Personnel Committee Report: Tom Bush shared that the committee met to review the DESP contract to familiarize new members with the language.

Technology Committee Report: Doug Cwik shared that the committee discussed the purchase of the netbooks for the middle school lab which will replace the out-dated IMacs. They also continued work on the technology plan and reviewed the first staff technology survey results.

Safety Committee Report: This meeting was postponed due to inclement weather.

Joint Interactive Committee Report: Committee to meet on February 2nd.

Health and Wellness Committee Report: Barb Callahan shared that the committee continued work on the Health and Wellness Day for March 13th which will feature programs for the HS students in the morning and programs for staff in the afternoon.

Field Trip Committee Report: Sandy Fischer shared that the committee has spent time reviewing the current policy in relation to frequency of trips, trip rotation and impact of school days missed. The committee recognized that there are many resources outside of the classroom that offer dynamic learning experiences and that all field trips should add to the learning environment. Recommendations were proposed and will be reviewed with the Policy Committee.

10. OLD BUSINESS

A. Policy Second Readings:

Expense Reimbursements (671.2): Motion by Page/Poirier to approve second reading of policy. Carried 5-0.

B. Update on Capitol Conference Meeting: Jeff Stenroos and Sandy Fischer shared the information under Extracurricular Committee.

11. NEW BUSINESS:

A. Policy First Readings:

Animals in Schools (383): Motion by Page/Fischer to approve first reading with changes. Carried 5-0.

Volunteer Policy: (353.1): Motion by Page/Cwik to approve first reading with changes. Carried 5-0.

B. January Pupil Count: Barb Callahan shared that our January count was 794 which is identical to our September count. She reiterated that the pupil count has many factors including 4K, preschool, open enrollments in and out that are figures into the final number.

C. Announcement of Gifts to Schools: Mark Becker shared that Flooring Professionals of Cambridge donated \$900 worth of carpet squares for the classrooms, a parent donated multiple sets of new snow pants, and a grandparent donated multiple sets of hand-crocheted mittens. Barb thanked Paul Haag for his contribution to CMCA for prizes at the HS winter dance.

D. School Forest Grant Proposal: Christy Charles submitted her proposal for a school forest grant. The proposal is for \$7,465 which would include a number of projects to be completed at the school forest to begin making the space useful to classrooms. The district's matching portion would be \$2,500 which would be in-kind support for staff development and other incidentals. The board is happy to see continued work on the school forest by Christy and her students. Motion by Poirier/Page to approve School Forest Grant proposal. Carried 5-0.

E. Summer School Dates for 2009: Mark shared the dates for 2009 summer school to be June 15-26 and July 6-24. Motion by Page/Cwik to approve dates for summer school. Carried 5-0.

F. Update on Proposed Afterschool K-3 Bridges Program: Jackie Schmitt has completed the final surveys for the proposed program and has determined that the need is not great enough at this time to create the program. We appreciate her exploration into this option and we will continue to monitor the needs in case situations change. Elementary parents have been made aware of this decision through the newsletter.

G. Course Offerings for 2009/2010: The course offering booklet was distributed to the board to look through over the next month. This item will be placed on the agenda in February for a vote. Some new courses highlighted are Total Body Challenge II, Introduction to Hospitality Careers, and Biodiversity (formerly Comparative Anatomy). The board was asked to submit any questions they have to Michelle.

H. Overnight Trip Request – Cheer Squad: Michelle shared that Julie Jacobson submitted a request for the possibility of two overnight stays for the cheer squad while they are attending competition in state. Julie provided details of their stays, expectations for athletes and chaperone coverage. Motion by Cwik/Fischer to approve overnight trip request for the cheer squad. Carried 5-0.

I. Physical Therapy Contract: – Purchased Service: Barb Callahan shared the contract which is for purchased services through an outside provider. This contract is reviewed each year. Motion by Page/Cwik to approve Physical Therapy Contract. Carried 5-0.

J. Staffing Position – Temporary Custodial Worker: Doreen shared that this position is being requested to address the much needed custodial time we are experiencing in the middle/high school building during the day. Weather conditions, maintenance needs, and other duties have made it very difficult for the custodial work to get done as needed. This will be a temporary position until the end of the year (June 30) at which time it will be evaluated. Motion by Poirier/Cwik to approve temporary maintenance position. Carried 5-0.

K. Staffing Recommendations - Elementary Instructional Aide, Prom Advisors: Barb Callahan recommended Tessa Treuden for the part-time instructional aide at the elementary school. Motion by Page/Cwik to approve Ms. Treuden for Aide position. Carried 5-0.

Sandy Fischer recommended Deb Kohlwey, Scott Griffin and Stacy Gloede to share the Prom Advisor position. Motion by Poirier/Cwik to approve the 3 Prom Advisors to share the position. Carried 5-0.

L. Review Requests for Proposals for Plumbing Contractor and Selection of Plumbing Contractor: Doreen Treuden shared the process followed for a selection of a plumbing contractor to enter into a long-term relationship for our upcoming plumbing remodeling. The interviews were held with three plumbing contractors and Monona Plumbing was selected. Motion by Cwik/Poirier to approve Monona Plumbing as the contractor. Carried 5-0.

M. Preliminary Non-Renewal of Staff: Discussion taken to Executive Session.

N. School Board Election 2009: Five candidates have submitted papers for the three three-year term seats. The candidates are Chuck Poirier, Chris Page, Sandy Fischer, Jim Haak and Brad Schenkel.

12. School Board President's Report: Tom Bush thanked the village for their assistance with salting the driveways during the icy weather. He expressed continued review of the financial deficit facing Wisconsin and the talks surrounding the QEO.

13. Administrative Reports:

Michelle Jensen: Michelle reported that she, Barb, Doreen, Tom Bush and Doug Cwik will be attending the state convention this week for WASB/WASDA/WASBO. The convention is well planned with many good learning sessions for administrators and board members.

Jeff Stenroos: Jeff shared that the Certified Nursing Assistant class has 12 students enrolled. He also shared the many activities planned for Winter Spirit Week by the student council.

Mark Becker: Mark thanked the PTO for the great speaker honoring Martin Luther King, Jr. He also announced the 6th grade will be attending a performance at the Overture Center at the end of January and Battle of the Books has begun for 4th and 5th grades.

Upcoming Meetings were scheduled.

Motion by Poirier/Cwik to move to executive session at 8:12 pm. Carried 5-0.

President Bush reconvened in open session at 11:20 pm. Carried 5-0.

Action taken in Executive Session regarding Non-renewal notifications. Carried 5-0.

Adjournment

Motion by Poirier/Cwik to adjourn at 11:22 pm. Carried 5-0.

Respectfully Submitted,

Doug Cwik
Clerk